

# TEYNHAM PARISH COUNCIL

Hayley Steel  
(Clerk to the Council)  
Telephone: 01795 487063  
E-mail: [clerk@teynhamparishcouncil.org](mailto:clerk@teynhamparishcouncil.org)

251 London Road  
SITTINGBOURNE  
Kent ME10 1PW

## NOTICE OF MEETING & AGENDA

The next Ordinary Meeting of the Parish Council will be held on Tuesday 12<sup>th</sup> April 2022, following the Parish Meeting, at Teynham Community Hall, 89 Station Road, Teynham ME9 9DU, which starts at 7.30pm.

### AGENDA

1. Apologies for absence.
2. To confirm that any changes to the Registers of Interests have been forwarded to the Monitoring Officer.
3. Public Session for 20 minutes to allow members of the public and Councillors with pecuniary interests to speak for no more than three minutes in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question.
4. To approve the Minutes of the Ordinary Parish Council Meeting held on Tuesday 1<sup>st</sup> March 2022.
5. Matters Arising.
6. Chairman's Report.
7. To note that we have a new PCSO Jessica Stocks and receive a report (if available).
8. To discuss and agree a draft Communications & Engagement Strategy (Cllr Townson)
9. To receive an update on the Website from Cllr Townson.
10. To receive an update on the developments on the Meadow and associated S106 money from Chairman.
11. To receive an update on the Queen's Jubilee 'Picnic in the Park' from Cllr Barnett.
12. To discuss the idea of "Meet your councillors. An informal drop-in session over a cup of tea or coffee" (Cllr Townson).
13. To receive an update on the Jubilee Beacon lighting ceremony.
14. To approve the cost of refurbishing the Teynham sign.
15. At the recommendation of the Finance and General Purposes Committee at their meeting 25<sup>th</sup> January 2022, to approve the following documents and publishing them on the Council's webpages:
  - Updated APPROVED 27th October 2020 Web version of Standing Orders.
  - Updated APPROVED 27th October 2020 Web version of Financial Regulations.
  - Updated UNAPPROVED NEW version of Complaints Procedure.
  - Updated Model Publication Scheme and information availableTo note Code of Conduct, which is the NALC version as against the Local Government Association version, is dated 17th July 2012. It is however current as consultations are still taking place to update them.
16. To receive an update on the plans for the Hall Bar refurbishment.
17. To review members of Committees.
18. To receive a report from the Transport Representative.

19. To receive reports of any potholes and/or pathway damage considered to require remedial action.
20. Accounts (Appendix A & B).
21. Reports of Committee Chairman
  - a) Planning
  - b) Amenities
  - c) Finance and General Purpose
  - d) Editorial
  - e) Teynham Community Hall
22. Reports by representatives on outside organisations
  - a) TVHMC
  - b) KALC Swale Area Committee
23. To agree any items justifying a request for a joint meeting with LwKPC.
24. Advanced Notice of Items for the Agenda of the next Ordinary Meeting.
25. To note the following Meeting Dates.
  - Tuesday 17<sup>th</sup> May 2022                      Ordinary Meeting
  - Tuesday 21<sup>st</sup> June 2022                      Annual Parish Council Meeting & Ordinary
  - Tuesday 13<sup>th</sup> September 2022              Ordinary Meeting
  - Tuesday 25<sup>th</sup> October 2022                Ordinary Meeting
  - Tuesday 13<sup>th</sup> December 2022            Precept & Ordinary Meeting
26. Chairman's Closing Remarks

PRESS AND PUBLIC WELCOME

\*\*\*\*\*

Signed: 

Date: 6<sup>th</sup> April 2022