**NOTICE OF MEETING & AGENDA**

A meeting of the Parish Council’s Finance and General Purposes Committee will be held at Teynham Community Hall on Tuesday 4th February at 7.30pm.

**Agenda:**

1. Apologies for absence.

2. To receive any Declarations of Interests on Items on the Agenda.

3. Public Session to allow members of public and Councillors with prejudicial interests to speak on matters relevant to this Committee (no more than 3 minutes per speaker; total time allowed for public session – 20 minutes).

4. To approve the minutes of the meeting Tuesday 26th November 2024.

5. Matters arising.

6. To receive an update on the HR requests/recommendations (including Pension, Job Description review and grade review) discussed at the previous F&GP meeting.

7. To agree process and timetable to review the draft HR policies (requested by full council).

8. To consider NALC’s project on Civility and Respect.

9. To review Auditors.

10. To agree to investigate the request from KCC for electric charging points.

11. To discuss approach/timing for the new community facilities linked to the Frognal Place development.

12. Date of next meeting

13. Chairman’s closing remarks.

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PRESS AND PUBLIC WELCOME

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Signed: Date: 29th January 2025

