**NOTICE OF MEETING & AGENDA**

A meeting of the Parish Council’s Finance and General Purposes Committee will be held at Teynham Community Hall on Wednesday 14th June 2023 at 7.30pm.

Agenda:

1. Apologies for absence.

2. To receive any Declarations of Interests on Items on the Agenda.

3. Public Session to allow members of public and Councillors with prejudicial interests to speak on matters relevant to this Committee (no more than 3 minutes per speaker; total time allowed for public session – 20 minutes).

4. To approve the minutes of the meeting Tuesday 6th December 2022.

5. Matters arising.

6. Planning Consultant – identify source of funding maximum of £2,500.

7. Risk Management

(1) Review list of risks and update

(2) Review actions

(3) Create set of recommendations for full TPC

8. Electronic Banking and countersignature arrangements

9. Financial Software

10. Date of next meeting

11. Chairman’s closing remarks.

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PRESS AND PUBLIC WELCOME

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Signed: Date: 8th June 2023

