

TEYNHAM PARISH COUNCIL

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NOTICE OF MEETING & AGENDA

A meeting of the Community Hall Committee will be held in Teynham Community Hall, 89 Station Road, Teynham, on Tuesday 15th November at 7.30pm. The Agenda for the meeting is given below:-

AGENDA

1. Apologies for absence.
2. Declarations of Interests on Items on the Agenda.
3. Public Session for 20 minutes to allow members of the public and Councillors with pecuniary interests to speak for no more than three minutes in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question.
4. To approve the Minutes of the last meeting .
5. Matters Arising.
6. Chairman's report.
7. To invite Cllrs Townson and Simester onto the Committee.
8. To receive an income and expenditure account for the Hall since the last meeting.
9. To receive reports of the booking situation since the last meeting and for the forthcoming year. (Clerk).
10. To note the 2022 Christmas Tree arrangements.
11. To agree an energy supplement in view of substantially increased gas and electricity costs
12. To agree electrical work (to be handed out at meeting) to enable external decorative lights around the Hall.
13. To agree an ongoing contract for the gardener.
14. To receive a report on the Drop in Café and any future proposals.(Clerk).
15. To receive a report on the Government's warm room proposals relating to the Hall
16. To note completion of:-
 - 1) Refurbishment of the Bar area.
 - 2) Replacement of damaged ceiling tiles,
 - 3) WiFi control of the Hall heating system.
 - 4) Fitting of new emergency lighting system.
 - 5) Two way switching of lights for stage.
17. To note computerisation of booking system remains outstanding.
18. To consider having a WiFi booster fitted in the Bar area to resolve week reception.
19. To review the condition of the mortar/pointing between the bricks on the south side of the Hall adjacent to and left of the fire doors.
20. To note that all the louvres for wall fans (4) are damaged and require replacement and to agree that John Viney be requested to do the work when next in the UK.
21. To receive any proposals, to be discussed at later meetings, for future work, projects etc.
22. Date of next meeting
23. Chairman's closing remarks

PRESS AND PUBLIC WELCOME

Signed: Hayley Steel

Date: 9/11/22